Information for candidate taking Postgraduate Diploma in Infectious Diseases

2012–14

(For candidates enrolled in November 2012)

Name of PDipID candidate: ________________________________

Candidate No. ________________________________

Name of Supervisor: ________________________________

Candidate should read this document carefully.
CONTENT

I. GENERAL INFORMATION ........................................................................................................3
II. GUIDELINES FOR PREPARATION OF MANUSCRIPTS ...................................................... 7
III. PROJECT PROPOSAL ........................................................................................................... 9
IV. ASSESSMENT ....................................................................................................................... 10
V. LOG-SHEET .......................................................................................................................... 12
VI. TEMPLATE FOR SUBMISSION OF PROJECT TITLE .......................................................... 14
VII. TEMPLATE FOR SUBMISSION OF TITLES FOR LITERATURE REVIEW .................. 15
VIII. LIST OF PAST PROJECT TITLES ...................................................................................... 16
IX. USEFUL WEBSITES ............................................................................................................ 19
X. TEXTBOOKS ......................................................................................................................... 20
XI. USEFUL CONTACTS ........................................................................................................... 21
XII. SUMMARY OF DEADLINES/MILESTONES ................................................................... 22
XIII. APPENDIX A – Checklists for Project Dissertation ....................................................... 23
      APPENDIX B – Template for cover page for Project Dissertation ............................... 24
      APPENDIX C – Checklist for Literature Review ............................................................ 26
      APPENDIX D – Template for cover page for Literature Review ................................. 27
      APPENDIX E – Submission form for Library ................................................................. 29

29 January 2013
I. GENERAL INFORMATION

1. Communication

Students are encouraged to actively contact their supervisors for advice throughout the course.

**Email is the major means of communication between the supervisor and students.** Update on time-table and notice will be sent by email. All students are requested to check their email on a **daily basis** and are expected to reply promptly to acknowledge receipt of email notice. **If there are any changes in the corresponding address, email or telephone numbers, students should immediately inform the administrative office in WRITING.**

From time to time, revisions to this handbook and other updates will be posted at the website of the Carol Yu Centre for Infection, The University of Hong Kong (http://www.hku.hk/hkucoi). Students should check the website regularly for the latest information.

The Department has to be notified of any change in email and telephone contact promptly.

2. Format of continuous assessment

Performance of the diploma candidates in the quizzes, clinical attachment, literature review and project will be the basis of assessment.

3. Quiz

There will be a total of 6 quizzes, each on the second day of each course (see table below). One mark would be awarded for each correct answer and half a mark would be deducted for each wrong answer. No marks would be awarded or deducted for blank answers.

<table>
<thead>
<tr>
<th>Quiz</th>
<th>No. of questions*</th>
<th>Duration</th>
<th>Scope of examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
<td>30 minutes</td>
<td>Course 1</td>
</tr>
<tr>
<td>2</td>
<td>20</td>
<td>30 minutes</td>
<td>Course 2</td>
</tr>
<tr>
<td>3</td>
<td>40</td>
<td>60 minutes</td>
<td>Course 1-3</td>
</tr>
<tr>
<td>4</td>
<td>20</td>
<td>30 minutes</td>
<td>Course 4</td>
</tr>
<tr>
<td>5</td>
<td>20</td>
<td>30 minutes</td>
<td>Course 5</td>
</tr>
<tr>
<td>6</td>
<td>40</td>
<td>60 minutes</td>
<td>Course 4-6</td>
</tr>
</tbody>
</table>

* Each question consists of one stem and five true/false options
Example:
Parvovirus B19 infection
a) can be acquired transplacentally T
b) is associated with arthritis T
c) is more common in old age F
d) can be diagnosed serologically T
e) can be treated by giving acyclovir F

4. Clinical attachment
Candidates will be divided into groups of 2 to 4. Each candidate will spend 60 hours of clinical attachment within an assigned period of 3 months. The attachment would be in the format of the following 3 items.

a) Four Friday Infectious Diseases (ID) Rounds
Each candidate has to attend 4 ID rounds (Friday morning 10 am to 12 noon, Room 405, Department of Microbiology, 4/F, Clinical Pathology Building, Queen Mary Hospital) in the assigned period of 3 months. (Link to map: http://www3.ha.org.hk/qmh/qmfloorplan.htm)

b) Presentations
A total of TWO presentations at the Friday ID round are required. This includes a case presentation and a presentation on the completed project. The case presentation should cover the patient history, examination findings, investigation results, diagnosis, treatment and outcome, as well as a review of the relevant literature. The project presentation should include the background, study objectives, methodology, results and discussion. The two presentations should not be scheduled on the same date.

Submission of powerpoints presented at Friday ID Rounds
A soft copy of the presented powerpoints MUST be sent to course secretariat for record after your presentation.

c) Two Bedside Infectious Diseases (ID) Consultations^*^*
Within the 3 months, the candidate has to follow 2 sessions of ID consultations with his/her supervisor. The purpose is to learn the clinical format and skill in managing hospitalized patients with ID. The exact date of seeing consultations for each group will be decided among the candidates of the group and their supervisor.
^For students who are not registered medical practitioners in Hong Kong, the bedside ID consultations would be substituted by Case Discussions. They would be held from 12 noon to 2 pm every Friday (i.e. start immediately after the Friday ID round in the same venue).

d) Two Clinical Microbiology Laboratory Rounds
Each candidate has to attend 2 Clinical Microbiology Laboratory Rounds. It consists of laboratory tour and demonstration of some commonly used laboratory techniques. This is intended to provide the candidate with exposure to some common tests (e.g. Gram stain, bacterial cultures) conducted in the microbiology laboratory. Students should contact individual supervisors for arrangement of laboratory round in advance.

e) Four Tutorials
Tutorial sessions would be held from 12 noon to 2 pm every Friday (i.e. start immediately after the Friday ID round in the same venue). It consists of group discussion on infectious disease cases.

Information on the attendance arrangement, time-table and any updates can be found at the Centre’s website. If there are questions, the candidate’s assigned supervisor should be contacted.

5. Project
A clinical and/or laboratory surveillance project should be conducted over a period of at least 3 months within the candidate's own hospital or practice so that the candidate can understand the skills of epidemiological surveys. The candidate is responsible for working out the exact topic and study population with his/her supervisor.

Submission of project dissertation to Course Secretariat
One signed hard copy of the project dissertation (temporary bound) and a soft copy with other files in word and pdf formats (together with the checklist) MUST be included in the submission. (Appendix A & B)

Your submission of project dissertation will undergo plagiarism check. Please go to http://www.hki.hk/hkucoi/course.htm for details.
Official information about turnitin in HKU could be found at http://twitter.com/turnitin_hku
http://lib.hku.hk/turnitin/turnitin.html

6. Literature review of important topics in ID
Each candidate will be assigned 2 topics for literature review. The candidate has to perform a literature search and extensively review all the relevant medical publications and submit **ONE signed hard copy and one soft copy** of a comprehensive summary of **at least 2000 words** (**word count does not include reference list**) for each topic before the deadlines. The documents should be fully referenced according to the format of “uniform requirements for manuscripts submitted to biomedical journals.” **Candidates are reminded NOT to choose topics already covered in the course lectures for review.**

*Submission of literature review to Course Secretariat*
One signed hard copy of the literature review (temporary bound) and a soft copy with other files in word and pdf formats (together with the checklist) **MUST** be included in the submission. (Appendix C & D)

Your submission of literature review will undergo plagiarism check. Please go to http://www.hki.hk/hkucoi/course.htm for details.

Official information about turnitin in HKU could be found at http://twitter.com/turnitin_hku
http://lib.hku.hk/turnitin/turnitin.html


8. Students are reminded to sign all course work and send the required hard and soft copies to the Course Secretariat (Attention: Ms. Karis Larm) either in person or by mail to Department of Microbiology, The University of Hong Kong, Room 423, University Pathology Building, Queen Mary Hospital Compound, Pokfulam Road, Hong Kong. Students should **NOT** send the course work directly to your supervisor. Submission of the titles for literature review and project (and the two-page project proposal) may be sent by fax at 2855-1241.
II. GUIDELINES FOR PREPARATION OF MANUSCRIPTS

1. Manuscripts here refer to Literature reviews and Project dissertation. Guidelines in “Uniform Requirement for Manuscripts Submitted to Biomedical Journals” should be followed. It is important for candidates to read the guidelines carefully beforehand.

2. Each copy of a manuscript shall be typewritten or printed on one side only of international size A4 paper (297mm × 210mm), with a margin of not less than 40 mm on the left-hand edge of each page.

3. Title page: Include the name of the course, title of the review or dissertation, your name in full, your University number, your affiliation, name of the supervisor(s) and date of submission.

4. Declaration page: include the following sentences, “I, (name of candidate), declare that this manuscript represents my own work and that it has not been submitted to this or other institutions in application for a degree, diploma or any other qualifications.” and “I, (name of candidate) also declare that I have read and understand the guideline on ‘What is plagiarism?’ published by The University of Hong Kong (available at http://www.hku.hk/plagiarism/) and that all parts of this work complies with the guideline.” The declaration should be dated and signed by the candidate.

5. Project dissertation. Divide the text into the following sessions including title page, statement of declaration, acknowledgement, abstract, background, methodology, results, discussion, references, tables and figures. Begin each of the sections on a new page.

6. Abstract for project dissertation: An abstract in English of not fewer than 200 and not more than 500 words shall be a part of each dissertation. Use a structured format for the abstract with the following headings: background, objective, method, results and conclusion. Include a word count of the abstract.

7. Text. Double-space everything, including the title page, abstract, tables, references, and figure legends. Type only on one side of the paper and number all pages, beginning with the title page. Indent paragraphs 5 spaces; leave no extra space between paragraphs. Allow one space before beginning the next sentence. Use Times New Roman font size 12 and justify both margins. Include a word count of the body text. For both literature review and project dissertation, the body text (excluding references) should contain at least 3000 words.

8. References. Follow the Uniform Requirements style. Place numbers in parentheses, not in superscripts. Number citations in order of appearance (including in text, figures, and tables). Consult List of Journals Indexed in Index Medicus for accepted journal abbreviations; if a journal is not listed, spell out the journal title in full. List the first six authors followed by “et al”.

9. Tables and figures. Figures, symbols, lettering, and numbering should be clearly legible. For figures, use color as needed.
10. **Templates** for the cover page, declaration page and abstract are available at the Centre of Infection website for download (http://www.hku.hk/hkucoi). These templates should be used in all the submitted manuscripts (project dissertation and literature review).

11. Additional and more detailed guidelines on the required format of the literature review and the project dissertation can be found at [http://www.hku.hk/hkucoi](http://www.hku.hk/hkucoi).

12. **Checklist.** Students are required to complete and submit a checklist together with their literature review and project dissertations.

13. **All assignments will be deemed as outstanding if the required format is not followed or that the student’ signature, declaration page and/or the checklist is/are not submitted.**
III. PROJECT PROPOSAL

The proposal should be about two pages in length and consist of the following sections:

1. Title of project
2. Background
3. Objectives
   - e.g. To find out the prevalence of MRSA nasal carriage among patients admitted from nursing homes to a regional hospital
   - e.g. To describe the clinical features and outcome of 50 patients with acute pericarditis in a regional hospital from 1995–2000
4. Design
   - e.g. prospective or retrospective study; observational or interventional
5. Setting
   - e.g. in-patients or out-patients, name of institute(s) for the proposed study
6. Duration of study
   - e.g. four years retrospective review from 1997–2000
7. Patients
   - e.g. number of subjects recruited
8. Measurements
   - e.g. demographic data, clinical features, microbiology results
IV. ASSESSMENT

Candidates will be assessed throughout the two academic years as set out below. Performance of the diploma candidates in the quizzes, clinical attachment, topic dissertations (literature review) and project will be the basis of assessment.

**Distribution of marks**

<table>
<thead>
<tr>
<th>Course code</th>
<th>Title</th>
<th>Proportion of overall marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>MICR6001</td>
<td>Lectures and quizzes</td>
<td>35%</td>
</tr>
<tr>
<td>MICR6002</td>
<td>Clinical attachment</td>
<td>35%</td>
</tr>
<tr>
<td>MICR6003</td>
<td>Project and project dissertation</td>
<td>15%</td>
</tr>
<tr>
<td>MICR6004</td>
<td>Topic dissertations (Literature review)</td>
<td>15%</td>
</tr>
</tbody>
</table>

**Passing mark:**
Candidates who have obtained an overall mark of 50 or above shall be given a “PASS”.

**Remedial studies**
Any candidate who has failed to complete the curriculum in the manner provided in 392/399 may be permitted by the Board of Examiners
- To sit a supplementary examination; and/or
- To repeat the clinical attachment; and/or
- To re-submit the topical dissertation(s); and/or
- To repeat and re-submit the project and project dissertation; and/or
- To undertake the study of any alternative course or courses that enable completion of the curriculum.

All remedial work has to be completed within a specified period of not more than three months. Supplementary examination will take place at a specified date (normally in July or August of the same academic year) determined by the Board of Examiners.

**Absence from an examination**
Candidates who are unable through illness or other acceptable reasons to attend for examination may apply (in writing) for permission to attend for examination at some other time.
## Fees

<table>
<thead>
<tr>
<th>Repeating fees</th>
<th>As percent of the composition fee p.a.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course lectures</td>
<td>25%</td>
</tr>
<tr>
<td>Clinical attachment</td>
<td>25%</td>
</tr>
<tr>
<td>Literature review</td>
<td>25%</td>
</tr>
<tr>
<td>Project</td>
<td>25%</td>
</tr>
<tr>
<td>Re-examination</td>
<td>5%</td>
</tr>
</tbody>
</table>
V. LOG-SHEET

<table>
<thead>
<tr>
<th>Candidate particulars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Candidate No</td>
</tr>
<tr>
<td>Supervisor</td>
</tr>
</tbody>
</table>

**ID round (Four required)**

<table>
<thead>
<tr>
<th>Date of attendance</th>
<th>Signature of supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
</tbody>
</table>

**Laboratory round (Two required)**

<table>
<thead>
<tr>
<th>Date of attendance</th>
<th>Signature of supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
</tr>
</tbody>
</table>

**Bedside* (Two required)**

<table>
<thead>
<tr>
<th>Date of attendance</th>
<th>Signature of supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td></td>
</tr>
</tbody>
</table>

**Tutorial (Four required)**

<table>
<thead>
<tr>
<th>Date of attendance</th>
<th>Signature of supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.</td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
</tr>
</tbody>
</table>

*Substituted by tutorials if student not registered with the Medical Council in Hong Kong

This form may be updated from time to time and students are requested to download the latest version at [http://www.hku.hk/hkucol/course.htm](http://www.hku.hk/hkucol/course.htm)
### LITERATURE REVIEW (2 required)

<table>
<thead>
<tr>
<th>Title</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ORAL PRESENTATION AT ID round

<table>
<thead>
<tr>
<th>Case (1 required)</th>
<th>Date of presentation</th>
<th>Signature of supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Areas to be cover in the case and project should be DIFFERENT. The length of each presentation should be no less than 30 minutes.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Title of case presentation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project (1 required)</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Title of project presentation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(A copy of the completed logsheet should be sent to Karis by fax at 2855 1241 or by mail to Department of Microbiology, The University of Hong Kong, Room 423, University Pathology Building, Queen Mary Hospital, 102 Pokfulam Road, Hong Kong on or before 30 June 2014).
VI. TEMPLATE FOR SUBMISSION OF PROJECT TITLE

Ms Karis Larm
Course Secretariat
Postgraduate Diploma in Infectious Diseases
Department of Microbiology
The University of Hong Kong
Room 423 Clinical Pathology Building
Queen Mary Hospital
102 Pokfulam Road
Hong Kong
(Fax: 2855 1241)

Dear Ms Larm

Re: Project Title for Diploma Course in Infectious Diseases (2012-2014)

Per the requirement of the PDipID course, I have discussed the title of my project with my supervisor. The agreed title is:

Thank you for your attention.

Yours sincerely

Signature:

Name of candidate:

Date:

(This letter should be completed and sent by fax to 2855 1241 or by mail to the Department of Microbiology, The University of Hong Kong, Room 423, University Pathology Building, Queen Mary Hospital, 102 Pokfulam Road, Hong Kong on or before 31 July 2013)

This form may be updated from time to time and students are requested to download the latest version at http://www.hku.hk/hkucoi/course.htm
VII. TEMPLATE FOR SUBMISSION OF TITLES FOR LITERATURE REVIEW

Ms Karis Larm  
Course Secretariat  
Postgraduate Diploma in Infectious Diseases  
Department of Microbiology  
The University of Hong Kong  
Room 423 University Pathology Building  
Queen Mary Hospital  
Pokfulam Road  
(Fax: 2855 1241)

Dear Ms Larm

Re: Titles for Literature Review (2012-2014)

Per the requirement of the PDipID course, I have discussed the topics for literature review with my supervisor. The agreed titles are:

Title one:

Title two:

Thank you for your attention

Yours sincerely

Signature:

Name of candidate:

Date:

(This letter should be completed and sent by fax to 2855 1241 or by mail to the Department of Microbiology, The University of Hong Kong, Room 423, University Pathology Building, Queen Mary Hospital, 102 Pokfulam Road, Hong Kong on or before 31 March 2013)

This form may be updated from time to time and students are requested to download the latest version at
http://www.hku.hk/hkucoi/course.htm
VIII. LIST OF PAST PROJECT TITLES

This is only a sample list. A more up-to-date list and the abstracts (or full document) can be found at the Centre’s website. (http://www.hku.hk/hkucoi/projecttitlelist.htm)

1. Pelvic inflammatory diseases in a regional hospital in Hong Kong
2. The role of aspergillus in idiopathic hemoptysis
3. Does aging affect the clinical presentation of TB?
4. Study of virological role in 16 cases of toxic epidermal necrolysis and Stevens-Johnson syndrome admitted within 8 months in teaching hospital
5. Bacterial meningitis in Paediatrics in Tuen Mun Hospital July 1995 to June 2002
6. A descriptive review of the approach of management of suspected neurosyphilis in a regional hospital
7. Bacteriology in childhood urinary tract infection: a review in a regional hospital
8. Effect of alcohol-based handrubs on nosocomial pneumonia in an intensive care unit
9. Time series analysis of tuberculosis in Hong Kong
10. Phenotypic and genotypic characterization of Streptococcus bovis causing bacteremia
11. Retrospective review of respiratory virus infection in QMH Hong Kong 1998-2000
12. Retrospective review of meningitis in a regional hospital
13. An audit of antimicrobial prescription in a family clinic
14. Social factors predisposing outpatients to upper respiratory tract infections
15. Hospital and ICU admissions for cardiorespiratory conditions during influenza season-a descriptive study
16. A retrospective study for patients with Candidaemia in PYNEH in the year 2000-2002
17. Mantoux testing in young immunocompetent host
18. Toxigenic Clostridium difficile and intestinal acute graft versus host disease in allogenic stem cell transplantation: is there any association?
19. Infectious disease emergency in upper respiratory tract - a single center experience
20. 16s rRNA sequencing by Microseq 500.
22. Aeromonas Bacteremia in Hong Kong
23. Acute Exacerbations of chronic obstructive pulmonary disease: pathogens, initial antibiotic usage and short term outcomes
24. Infective complications of primary prophylactic interleukin - 2 receptors antagonists in renal transplantation: result from a single centre experience
25. "Streptococcus milleri" endocarditis caused by Streptococcus anginosus in TMH & QMH
26. Body temperature Measurements in Children 0-6 years of Age
27. Antibiotic prescription pattern in a private practice clinic
28. Neonatal blood-stream infection in a regional hospital in Hong Kong: a four years retrospective study from 1999-2002
29. The role of absolute lymphocyte count in the Early Management of fever patients with suspected SARS in emergency department

30. The use of over-the-counter-antibiotic in a private clinic

31. Over-the-counter Acquisition of Antibiotics in HK: A Questionnaire Survey

32. The real life antibiotic prescribing pattern in a hypothetical patient with URTI symptoms among the general practitioners working in Hong Kong

33. Plesiomonas bacteremia in Hong Kong

34. A prospective randomized trial of meropenem versus imipenem/cilastatin as monotherapy for neutropenic fever during early phase post stem cell transplantation

35. Surveillance of central venous catheter related sepsis in an intensive care unit

36. The efficacy of one-day cefazolin versus extended course of Rocephin and Unasyn for neurosurgical patients with extraventricular drainage device (EVD) as prophylactic antibiotic cover in the prevention for EVD related ventriculitis

37. Nosocomial infections in seven subacute and chronic hospitals in Hong Kong

38. Retrospective analysis of the incidence and risk factors of sexually transmitted diseases in general practice 2000-2003

39. Comparison of accuracy, validity and equivalency of infrared temporal artery thermometer and infrared tympanic thermometer with mercury thermometer in two G.P. clinics in HK

40. The use of antibiotics with acute diarrhea in clinic settings. Prescribing practices, patient expectations, and patient satisfaction

41. Hygiene of water and food supplied by air caterers in Hong Kong in 2003

42. Comparison of risk factors associated with methicillin-resistant and methicillin-susceptible Staphylococcus aureus bacteremia: a retrospective review of a regional hospital in Hong Kong

43. Side effects of Mefloquine as antiviral prophylaxis by Travel Health Centre

44. A medical audit of neutropenic fever in Department of Clinical Oncology, PYNEH; a retrospective study

45. A study of three different Mycobacterial Polymerase Chain Reaction (PCR) methods carried out in Hong Kong Sanatorium and Hospital between June 02 and March 04

46. Lower respiratory tract infections in infants and children 6 years and younger treated in a regional hospital over a year period in HK

47. Implementing clinical guideline of appropriate antibiotics use for treatment of acute respiratory tract infections in adults: a follow up telephone survey of clinical outcomes and patient response

48. The role of lopinavir/ritonavir in the treatment of SARS: initial virological and clinical findings

49. An audit of microbiological tests in a primary care clinic

50. Prevalence of infections in residential care homes (RCHEs) for the elderly in Hong Kong

51. The usefulness of Procalcitonin as a marker of bacterial infection in the clinical setting: A retrospective review of patients with prolonged fever or leucocytosis in a public hospital

52. Influence of vancomycin MIC on the treatment of methicillin-resistant Staphylococcus aureus bloodstream infection

53. Retrospective review of typhoid and paratyphoid fever in a regional hospital

54. Use of fibreoptic bronchoscopy in diagnosing sputum smear-negative pulmonary tuberculosis

55. Retrospective analysis of (1 --> 3)-β-D-glucan assay in the diagnosis of invasive fungal infection
56. Pattern of infections and anti-microbial use in systemic lupus erythematosus patients admitted to intensive care unit

57. Streptococcus bovis infection in infants and young children in a regional hospital in Hong Kong

58. Serum C-Reactive Protein Levels and White Cell Count as markers of Bacterial Infection in Elderly

59. Group B streptococcal infection in non-pregnant adults

Remarks

E-thesis for project dissertation submitted from 2010 onward can be accessed at

http://hub.hku.hk/browse/browse-thesis-degree.jsp
IX. USEFUL WEBSITES

1. Postgraduate Diploma Course in Infectious Diseases (e-thesis)
   http://hub.hku.hk/browse/browse-thesis-degree.jsp

2. The University of Hong Kong
   http://www.hku.hk

3. HKU Centre of Infection
   http://www.hku.hk/hkucoi

4. Graduate School, The University of Hong Kong
   http://www.hku.hk/gradsch/

   http://www.annals.org/

6. Medical subject headings from Index Medicus

7. Electronic journals
   ◆ Emerging infectious diseases. Full text available to all at no charge.
     http://www.cdc.gov/ncidod/EID/index.htm
   ◆ Clinical Infectious Diseases. The official journal of Infectious Diseases Society of America
     http://www.journals.uchicago.edu/CID/

8. PubMed. A free website available to all for Medline search
X. TEXTBOOKS


## XI. USEFUL CONTACTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms Karis Larm</td>
<td>Course Secretariat</td>
<td>Tel: 2255 3243 Fax: 2855 1241 E-mail: <a href="mailto:kylarm@hku.hk">kylarm@hku.hk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department of Microbiology The University of Hong Kong</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Room 423, University Pathology Building Queen Mary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hospital 102 Pokfulam Road Hong Kong</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Web site: <a href="http://www.hku.hk/hkucoi/">http://www.hku.hk/hkucoi/</a></td>
</tr>
<tr>
<td>Prof KY YUEN</td>
<td>Academic Director</td>
<td>Email: <a href="mailto:kyyuen@hku.hk">kyyuen@hku.hk</a></td>
</tr>
<tr>
<td>Dr Vincent CC CHENG</td>
<td>Marketing Manager</td>
<td>Email: <a href="mailto:vcccheng@hku.hk">vcccheng@hku.hk</a></td>
</tr>
<tr>
<td>Dr PL HO</td>
<td>Course Co-ordinator</td>
<td>Email: <a href="mailto:plho@hku.hk">plho@hku.hk</a></td>
</tr>
<tr>
<td>Dr Susanna KP LAU</td>
<td>Clinical-Laboratory Interface Manager</td>
<td>Email: <a href="mailto:skplau@hku.hk">skplau@hku.hk</a></td>
</tr>
<tr>
<td>Dr Kelvin KW TO</td>
<td>Chairman, Curriculum Review Subcommittee</td>
<td>Email: <a href="mailto:kelvinto@hku.hk">kelvinto@hku.hk</a></td>
</tr>
<tr>
<td>Dr Samson SY WONG</td>
<td>Editor</td>
<td>Email: <a href="mailto:samsonsy@hku.hk">samsonsy@hku.hk</a></td>
</tr>
<tr>
<td>Prof Patrick CY WOO</td>
<td>Marketing Manager</td>
<td>Email: <a href="mailto:pcywoo@hku.hk">pcywoo@hku.hk</a></td>
</tr>
</tbody>
</table>
### XII. SUMMARY OF DEADLINES/MILESTONES

<table>
<thead>
<tr>
<th>Action by candidate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attend Course 1</td>
<td>Nov-2012</td>
</tr>
<tr>
<td></td>
<td>Dec-2012</td>
</tr>
<tr>
<td></td>
<td>Jan-2013</td>
</tr>
<tr>
<td></td>
<td>Feb-2013</td>
</tr>
<tr>
<td>Submission of titles for literature review</td>
<td>Mar-2013</td>
</tr>
<tr>
<td>Attend Course 2</td>
<td>Apr-2013</td>
</tr>
<tr>
<td>Submission of project proposal to supervisor for approval</td>
<td>May-2013</td>
</tr>
<tr>
<td>Submission of literature review assignments (1 hard copy of both topics and a disk with the files)</td>
<td>Jun-2013</td>
</tr>
<tr>
<td>Attend Course 3</td>
<td>Jul-2013</td>
</tr>
<tr>
<td>Submission of approved project title</td>
<td>Aug-2013</td>
</tr>
<tr>
<td></td>
<td>Sep-2013</td>
</tr>
<tr>
<td></td>
<td>Oct-2013</td>
</tr>
<tr>
<td>Attend Course 4</td>
<td>Nov-2013</td>
</tr>
<tr>
<td></td>
<td>Dec-2013</td>
</tr>
<tr>
<td></td>
<td>Jan-2014</td>
</tr>
<tr>
<td></td>
<td>Feb-2014</td>
</tr>
<tr>
<td></td>
<td>Mar-2014</td>
</tr>
<tr>
<td>Attend Course 5</td>
<td>Apr-2014</td>
</tr>
<tr>
<td>Submission of project dissertation (1 hard copy of and a disk with the file)</td>
<td>May-2014</td>
</tr>
<tr>
<td>Submission of logsheet</td>
<td>Jun-2014</td>
</tr>
<tr>
<td>Submission of revised project dissertation (1 hard copy of and a disk with the file)</td>
<td>Jul-2014</td>
</tr>
<tr>
<td>Attend Course 6</td>
<td>Aug-2014</td>
</tr>
</tbody>
</table>

**Important note:** Students who fail to comply with the deadlines for the literature review, project and clinical attachment will get a zero mark (i.e. failure grade) for those components.
Postgraduate Diploma in Infectious Diseases

Checklist for Project Dissertation

Name of PDipID Candidate: Dr ________________________________

Title of Project Dissertation: _______________________________________________________

Candidate should check all boxes and submit this checklist, duly completed with his/her project dissertation. Submission is INCOMPLETE unless the work complies with all the listed specifications.

☐ Project title is identical to the one previously approved.
☐ Title page and declaration page conform to the standard format available at http://www.hku.hk/hkucoi.
☐ I have signed and dated the declaration page.
☐ The manuscript is printed on one side only of size A4 paper.
☐ The manuscript is divided into the following 12 sections in the order of title page, statement of declaration, acknowledgement, abstract, background, study objectives, methodology, results, discussion, reference lists, table/figures, appendix of supplementary material.
☐ Each section begins on a new page.
☐ Each figure and table that is cited in the text, has a number and a title (or legend).
☐ All pages are double-spaced, numbered, justified on both margins and has a left-handed margin of not less than 40 mm.
☐ Font size is 12 cpi.
☐ All references are cited in the text, follow Uniform Requirements (http://www.icmje.org/index.html), and have been checked for accuracy and completeness.
☐ Format for the list of references followed.
☐ The abstract meets the word count requirement (200 to 500 words). The word count is: ________
☐ The body text (excluding abstract and list of references) meets the word count requirement (not less than 3000 words). The word count is: ________
☐ All units of measure are expressed in SI units.
☐ All persons who have provided substantial assistance to this work are named in the acknowledgements.
☐ All potential conflict of interest related to this work has been disclosed in the text.
☐ All necessary organizational and ethical approvals have been obtained for the research.
☐ I understand the University (via the course administrator) has the right to publish the abstract or the full content of my submitted dissertation in the library or the University’s websites, in accordance with the prevailing policies. The library form has been completed and signed (Appendix E).
☐ One hard copy of the project dissertation (temporary bound) and a disk with the word and other files are included in the submission.

I confirmed the above.

Signature by Candidate: ________________________________ Date: ________________

*To fulfill the mission of the University in disseminating knowledge, to promote its academic standing and contribute to the international community of scholars as a whole; and to provide exposure and recognition to the theses of HKU students, the University’s existing policy is one of granting open access to theses, unless there are acceptable grounds for restricting access.

For Official Use (Turnitin Check)

<table>
<thead>
<tr>
<th>Check Date</th>
<th>Checked by</th>
<th>Turnitin Score</th>
<th>Decision</th>
<th>Remarks</th>
</tr>
</thead>
</table>

This form may be updated from time to time and students are requested to download the latest version at http://www.hku.hk/hkucoi/course.htm
Template for cover page for Project Dissertation

Title of Project Dissertation

By

Name of student

This work is submitted to

Faculty of Medicine of The University of Hong Kong

In partial fulfillment of the requirements for

The Postgraduate Diploma in Infectious Diseases, PDipID (HK)

Date: XXX

Supervisor: Name

This form may be updated from time to time and students are requested to download the latest version at http://www.hku.hk/hkucoi/course.htm
Declaration

I, your name, declare that this dissertation represents my own work and that it has not been submitted to this or other institution in application for a degree, diploma or any other qualifications.

I, your name also declare that I have read and understand the guideline on “What is plagiarism?” published by The University of Hong Kong (available at http://www.hku.hk/plagiarism/) and that all parts of this work complies with the guideline.

Candidate: Your name

Signature: ______________________________

Date: ______________________________
Postgraduate Diploma in Infectious Diseases Handbook (V12112012)

Appendix C

Postgraduate Diploma in Infectious Diseases

Checklist for Literature Review

Name of PDipID Candidate: Dr.

Title of Literature Review: ____________________________

Candidate should check all boxes and submit this checklist, duly completed with his/her project dissertation. Submission is INCOMPLETE unless the work complies with all the listed specifications.

☐ The title of the literature review is identical to the one previously approved.

☐ Title page and declaration page conforms to the standard format available at http://www.hku.hk/hkucol.

☐ I have signed and dated the declaration page.

☐ The manuscript is printed on one side only of size A4 paper.

☐ The manuscript is divided into sections in the order of the present checklist, title page, statement of declaration, aim, body text of literature review, conclusion, reference lists, table/figures, appendix of supplementary material (if appropriate).

☐ Each section begins on a new page.

☐ Each figure and table that is cited in the text, has a number and a title (or legend).

☐ All pages are double-spaced, numbered, justified on both margins and has a left-handed margin of not less than 40 mm.

☐ Font size is 12 cpi.

☐ All references are cited in the text, follow Uniform Requirements (http://www.icmje.org/index.html), and have been checked for accuracy and completeness.

☐ Format for the list of references followed.

☐ The body text (list of references excluded) meets the word count requirement (not less than 2000 words). The word count is: _____________

☐ All units of measure are expressed in SI units.

☐ One hard copy of the literature review (temporary bound) and a soft copy with the file(s) are included in the submission.

I confirmed the above.

Signature by Candidate: ____________________________ Date: _____________

For Official Use (Turnitin Check)

<table>
<thead>
<tr>
<th>Check Date</th>
<th>Checked by</th>
<th>Turnitin Score</th>
<th>Decision</th>
<th>Remarks</th>
</tr>
</thead>
</table>

Last updated on 29 January 2013

This form may be updated from time to time and students are requested to download the latest version at http://www.hku.hk/hkucol/course.htm
Template for cover page for Literature Review

Title of Literature Review

By

Name of student

This work is submitted to

Faculty of Medicine of The University of Hong Kong

In partial fulfillment of the requirements for

The Postgraduate Diploma in Infectious Diseases, PDipID (HK)

Date: XXX

Supervisor: Name

This form may be updated from time to time and students are requested to download the latest version at http://www.hku.hk/hkucoi/course.htm
I, your name, declare that this dissertation represents my own work and that it has not been submitted to this or other institution in application for a degree, diploma or any other qualifications.

I, your name also declare that I have read and understand the guideline on “What is plagiarism?” published by The University of Hong Kong (available at http://www.hku.hk/plagiarism/) and that all parts of this work complies with the guideline.

Candidate: Your name

Signature: __________________________

Date: __________________________
Appendix E

Submission Form for Library

THE UNIVERSITY OF HONG KONG

FOR DEGREES OTHER THAN MPHIL & PHD, SUBMISSION FORM FOR LIBRARIES

To fulfill the mission of the University in disseminating knowledge; to promote its academic standing and contribute to the international community of scholars as a whole; and to provide exposure and recognition to the theses of HKU students, the University’s existing policy is one of granting open access to theses, unless there are acceptable grounds for restricting access.

Author’s Surname ____________________ Author’s Given Names ____________________ Chinese Name _______________

HKU No. ________________ Department ________________ Program (if any) ________________

Full Name of Degree ____________________ Year of Congregation ________________

Thesis Title ____________________

_________________________________________________________________________________________

Existing Regulations and Practices on Access to Theses

1. Students deposit a finalized thesis in electronic format, in the University Libraries for open access. The electronic format and this completed form should be submitted at the same time.

2. The contents of the submitted electronic thesis must be the same as in the printed thesis. If the thesis contains reproductions of copyrighted images without receiving permission from the copyright holder, the student may, with advice from his/her supervisor, remove all copyrighted reproductions from the electronic thesis. A short description of these removed items must be appended to this form.

3. The University has the non-exclusive right to publish the full electronic thesis in open access. Full attribution will be given to the author.

4. Students with specific reasons to restrict access to their thesis may discuss this with their supervisor who may recommend to their Faculty Board that access be restricted to a maximum of three years. If granted, the Faculty Board is requested to send a letter to the Libraries authorizing this restriction. When an application for restricted access to is being considered, the thesis will be restricted from access temporarily until a decision has been made on the application. If the student’s request is denied, the electronic thesis will be made available online in open access.

I verify that I have read and agreed to the above regulations and practices.

Signature of the Author ____________________ Date ________________

I confirm that the Faculty has received the final electronic thesis.

Faculty Secretary (or his/her designate) (P(DipO Supervisor: ) Date ________________

Notes:
Should the Libraries not receive a properly signed copy of this Thesis Submission Form or confirmation of approval for restricted access from the proper authority, within one month of the date of the Congregation at which his/her degree is conferred, the Libraries will assume that the intent of the author is to make the electronic thesis freely available immediately.

(form: 3 Feb 2010)